

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: Governing Board

FROM: Recording Secretary

DATE: February 10, 2015

RE: Approval of Meeting Minutes

Attached herewith are the minutes of the Public Hearing and Regular Meeting of January 15, 2015. As such, the following motion is presented for your consideration.

“THAT THE GOVERNING BOARD approve the minutes of the January 15, 2015 Public Hearing and Regular Meeting as submitted.”

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Gordon M. Boggie
Board Member

Dr. Matt H. Rostock
Board Member

Stephen B. Rockoff
Chairman

Harvey M. Silverman
Board Member

James D. Snyder
Board Member

Ref. 01-2015

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
PUBLIC HEARING – MINUTES
JANUARY 15, 2015

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chairman Rockoff called the Public Hearing of January 15, 2015 to order at 6:57 P.M.

2. ROLL CALL

The following Board Members were in attendance:

Mr. Rockoff
Mr. Silverman
Mr. Snyder
Mr. Boggie (via telephone)

3. TO RECEIVE PUBLIC COMMENTS PERTAINING TO THE FINAL ASSESSMENT ROLL FOR EAGLES NEST.

Mr. Steve Prior, an Eagles Nest resident, requested an itemized breakdown of the Final Assessment amount. Dr. Arrington provided him a hard copy of an itemized breakdown of the final assessment amount.

4. COMMENTS FROM THE BOARD

No comments from the Board were received.

5. ADJOURNMENT

Chairman Rostock adjourned the Public Hearing at 7:00 P.M.

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY

Ref: #02-2015

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
JANUARY 15, 2015

1. CALL TO ORDER

Vice Chairman Rockoff called the Regular Meeting of January 15, 2015 to order at 7:00 P.M.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Mr. Rockoff
Mr. Silverman
Mr. Snyder
Mr. Boggie (electronic attendance)

Staff Members in attendance were Dr. Arrington, Mr. Yerkes, Ms. Williams, Mr. Howard, Mr. Vaughn and Mr. Dean.

Consultants in attendance were Mr. Muniz and Mr. Koroshec from Hazen and Sawyer, Mr. Pugsley from Mathews, Mr. Holtz and Ms. Miranda from Holtz Consulting, Inc., Mr. Jenson from Arcadis, and Mr. Shenkman from DeSantis, Gaskill.

B. PREVIOUS MEETING MINUTES

The minutes of the Public Hearing and Regular Meeting of December 18, 2014 were presented for approval and the following motion was made.

MOTION: Made by Mr. Snyder, Seconded by Mr. Silverman,
Passed Unanimously.

"THAT THE GOVERNING BOARD approve the minutes of the December 18, 2014
Public Hearing and Regular Meeting as submitted."

C. ADDITIONS & DELETIONS TO THE AGENDA

Item 6D was moved above Item 3.

D. ELECTION OF OFFICERS

MOTION: Made by Mr. Silverman, Seconded by Mr. Snyder,
Passed unanimously.

"THAT THE GOVERNING BOARD elect Mr. Rockoff to serve as Chairman, Mr. Boggie to serve as Vice Chairman, Mr. Silverman to serve as Treasurer, Mr. Snyder to serve as Secretary, and Dr. Rostock to serve as Assistant Secretary/Treasurer of the Governing Board of the Loxahatchee River Environmental Control District."

Vice Chairman Mr. Rockoff acknowledged he now held the gavel as Chairman to manage the remainder of the meeting.

6D. Neighborhood Sewering – Jupiter Inlet Colony

Dr. Arrington, the Board Members and Mayor Comerford discussed potential Lift Station sites, engineering and acquisition costs. Arcadis, Inc. is moving forward with the direction that the lift station will be located on 50 Colony Road. Staff anticipate bringing a revised Interlocal Agreement for Board approval in February. No Board action was taken this month.

3. COMMENTS FROM THE PUBLIC

No comments were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard presented a synopsis of the hydrological conditions in the Loxahatchee River over the past year. Mr. Howard complimented Helen Johnson for her outstanding work managing the data sonde network over the course of the year.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard and noted a correction to the December River Center attendance figure.

5. CONSENT AGENDA

MOTION: Made by Mr. Snyder, Seconded by Mr. Silverman,
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda of January 15, 2015 as presented."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

A. Authorization to Execute Reports (Resolution 2014-01)

"THAT THE GOVERNING BOARD approve Resolution 2015-01 authorizing specific signatures for execution of all reports required under the Florida Statutes."

B. Eagles Nest Final Assessment (Resolution 2015-02)

"THAT THE GOVERNING BOARD approve Resolution 2015-02 adopting the Eagles Nest Final Assessment Roll and Exhibits."

C. Employee Retirement Plan Trustee Designation – to designate Trustee

"THAT THE GOVERNING BOARD elects Harvey Silverman to serve as Trustee for the Loxahatchee River Environmental Control District Money Purchase Plan and Trust."

D. Lift Station #114 – to approve pump purchases

"THAT THE DISTRICT GOVERNING BOARD authorize award of contract to Xylem Water Solutions USA, Inc. for the purchase of 2 Flygt Model NP-3171.185, 25 h.p. submersible pumps in accordance with Quote #2014-WEP-0913, in the amount of \$36,037.30."

E. Disposal of Fixed Assets – to approve disposal

"THAT THE GOVERNING BOARD authorize the Executive Director to dispose of the property listed in the December 29, 2014 memorandum totaling \$99,283.76."

and

"THAT THE GOVERNING BOARD authorize the Executive Director to dispose of the property listed in the attached December, 2014 memorandum. The fixed asset has no book value."

F. Vehicle Purchases – to approve purchases

"THAT THE DISTRICT GOVERNING BOARD authorize award of contract to Duval Ford, Inc. for 1 new 2015, Ford Explorer, in accordance with the District Specifications, and in the amount of \$27,877.00."

and

"THAT THE DISTRICT GOVERNING BOARD authorize award of contract to Jarrett Gordon Ford, Inc. for 1 new 2015, Ford F150, Extended cab XL, 4X4, 163.1" wheelbase in accordance with the District Specifications, and in the amount of \$37,112.00."

and

"THAT THE DISTRICT GOVERNING BOARD authorize award of contract to

Jarrett Gordon Ford, Inc. for 1 new 2015, Ford F250, XL Super Duty, Supercab, 4X4, 158" wheelbase with aftermarket Utility Body in accordance with the District Specifications, and in the bid amount of \$47,302.00."

and

"THAT THE DISTRICT GOVERNING BOARD authorize award of contract to Don Reid Ford, Inc. for 1 new 2015, Ford F550 XL, Super Duty, Supercab Cab & Chassis, with after-market Crane Body and Crane in accordance with the District Specifications, and in the bid amount of \$96,336.00."

G. Change Orders to Current Contracts – to approve modifications

No change orders were presented.

6. REGULAR AGENDA

A. Consent Items Pulled for Discussion

No items were pulled for discussion.

B. Governing Board Appointments and Liaisons

Dr. Arrington reviewed the Board Appointments and Liaisons

MOTION: Made by Mr. Silverman, Seconded by Mr. Snyder,
Passed unanimously.

"THAT THE GOVERNING BOARD adopt the chart of Governing Board appointments and liaisons for the 2015 calendar year." (copy attached)

C. Selection Committee Recommendation for Wastewater Collection & Transmission System Engineering Services

Dr. Arrington reviewed the Final Selection Committee recommendation for ranking the "short listed" engineering firms.

MOTION: Made by Mr. Boggie, Seconded by Mr. Snyder,
Passed unanimously.

"That the District Governing Board accepts the ranks of the Applicant Firms as determined by the Final Selection Committee and authorizes staff to enter into a continuing contract for wastewater and reuse collection and transmission systems with each of the following ranked firms: Mathews Consulting, Inc.; Holtz Consulting, Inc.; and ARCADIS, Inc."

7. REPORTS

The following reports stood as written:

- A. NEIGHBORHOOD SEWERING
- B. LEGAL COUNSEL'S REPORT
- C. ENGINEER'S REPORTS
- D. BUSCH WILDLIFE SANCTUARY
- E. FRIENDS OF THE LOXAHATCHEE RIVER
- F. DIRECTOR'S REPORT

8. FUTURE BUSINESS

The future business report stood as written.

9. COMMENTS FROM THE BOARD

Mr. Boggie commended Mr. Rockoff for an excellent job chairing his first meeting.

10. ADJOURNMENT

MOTION: Made by Mr. Snyder, Seconded by Mr. Silverman,
Passed Unanimously.

"That the Regular Meeting of January 15, 2015 adjourn at 7:47 P.M."

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY