

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: Governing Board

FROM: Recording Secretary

DATE: January 5, 2015

RE: Approval of Meeting Minutes

Attached herewith are the minutes of the Public Hearings and Regular Meeting of December 18, 2014. As such, the following motion is presented for your consideration.

“THAT THE GOVERNING BOARD approve the minutes of the December 18, 2014 Public Hearings and Regular Meeting as submitted.”

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Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

Dr. Matt H. Rostock
Chairman

Harvey M. Silverman
Board Member

James D. Snyder
Board Member

Ref.24-2014

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
PUBLIC HEARING – MINUTES
DECEMBER 18, 2014

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Rostock called the Public Hearing of December 18, 2014 to order at 6:50 P.M.

2. ROLL CALL

The following Board Members were in attendance:

Dr. Rostock
Mr. Silverman
Mr. Snyder
Mr. Boggie

3. TO RECEIVE PUBLIC COMMENTS PERTAINING TO THE FINAL ASSESSMENT
ROLL FOR SE BRISTOL WAY.

No comments from the public were received.

4. COMMENTS FROM THE BOARD

No comments from the Board were received.

5. ADJOURNMENT

Chairman Rostock adjourned the Public Hearing at 6:54 P.M.

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY

Ref.25-2014

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
PUBLIC HEARING – MINUTES
DECEMBER 18, 2014

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Rostock called the Public Hearing of December 18, 2014 to order at 6:55 P.M.

2. ROLL CALL

The following Board Members were in attendance:

Dr. Rostock
Mr. Silverman
Mr. Snyder
Mr. Boggie

3. TO RECEIVE PUBLIC COMMENTS PERTAINING TO THE FINAL ASSESSMENT
ROLL FOR 19090 COUNTRY CLUB DR.

No comments from the public were received.

4. COMMENTS FROM THE BOARD

No comments from the Board were received.

5. ADJOURNMENT

Chairman Rostock adjourned the Public Hearing at 6:57 P.M.

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY

Ref: #26-2014

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
DECEMBER 18, 2014

1. CALL TO ORDER

Chairman Rostock called the Regular Meeting of December 18, 2014 to order at 7:00 P.M.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Dr. Rostock
Mr. Silverman
Mr. Boggie
Mr. Snyder

Staff Members in attendance were Dr. Arrington, Mr. Yerkes, Ms. Williams, Mr. Howard, Mr. Vaughn and Mr. Dean.

Consultants in attendance were Mr. Muniz from Hazen and Sawyer, Mr. Pugsley from Mathews, and Mr. Shenkman from DeSantis, Gaskill.

B. PREVIOUS MEETING MINUTES

The minutes of the Public Hearing and Regular Meeting of November 20, 2014 were presented for approval and the following motion was made.

MOTION: Made by Mr. Silverman, Seconded by Mr. Snyder,
Passed Unanimously.

"THAT THE GOVERNING BOARD approve the minutes of the November 20, 2014 Public Hearing and Regular Meeting as submitted."

C. ADDITIONS & DELETIONS TO THE AGENDA

Item 5C was removed and is covered under Item 6B.

3. COMMENTS FROM THE PUBLIC

No comments were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard presented a demonstration of the District's new Maps and Stoplight Summary Charts available on our website.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Silverman, Seconded by Mr. Boggie,
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda of December 18, 2014 with the exception of Item 5C."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

A. SE Bristol Way Final Assessment (Resolution 2014-29)

"THAT THE GOVERNING BOARD approve Resolution 2014-29 adopting the S.E. Bristol Way Final Assessment Roll and Exhibits."

B. 19090 Country Club Dr. Final Assessment (Resolution 2014-30)

"THAT THE GOVERNING BOARD approve Resolution 2014-30 adopting the 19090 Country Club Drive Final Assessment Roll and Exhibits."

D. Ocean Cove Force Main Contract – to award contract

"THAT THE DISTRICT GOVERNING BOARD authorize award of contract to B&B Underground Contractors, Inc. for the Ocean Cove Force Main Contract in the amount of \$186,477.90, and a contingency amount of \$4,700.00."

E. Set-N-Sun Sewering Contract – to award contract

"THAT THE DISTRICT GOVERNING BOARD authorize award of contract for the Set-N-Sun Low Pressure Sewer System contract to The Lazarus Group, Inc., in the amount of \$98,402.00, and a contingency amount of \$2,500.00."

F. Amendment to Palm Beach County Interlocal IT Agreement – to approve amendment

"THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute Amendment #2 to the Interlocal Agreement with Palm Beach County and the Loxahatchee River Environmental Control District (R2013-1673)."

G. FY 2015 Security Improvements – to approve purchases

No action was taken.

H. Dewatering Press Roller Assembly – to approve purchase

“THAT THE DISTRICT GOVERNING BOARD has received documentation from the Purchasing Principal that the following materials can only be obtained through a “sole source”, and approves excepting this purchase from bid requirements.”

and

“THAT THE DISTRICT GOVERNING BOARD authorize the purchase of sludge press roller assemblies from Ashbrook-Simon–Hartley in the amount of \$54,996.00.”

I. Abacoa IQ Backwash Strainer – to approve purchase

“THAT THE DISTRICT GOVERNING BOARD has received documentation from the Purchasing Principal that the following materials can only be obtained through a “sole source”, and approves excepting this purchase from bid requirements.”

and

“THAT THE DISTRICT GOVERNING BOARD authorize the purchase of a 10” Automatic Backwash Strainer from R.P. Adams in the amount of \$44,146.00.”

J. Change Orders to Current Contracts – to approve modifications

No Change Orders were presented.

6. REGULAR AGENDA

A. Consent Items Pulled for Discussion

No items were pulled for discussion.

B. Eagles Nest Preliminary Assessment

Dr. Arrington reviewed the Preliminary Assessment for Eagles Nest.

MOTION: Made by Mr. Silverman, Seconded by Mr. Boggie,
Passed unanimously.

"THAT THE GOVERNING BOARD approve Resolution 2014-31 adopting the Eagles Nest Preliminary Assessment Roll."

C. Executive Director’s Annual Review

Dr. Rostock reviewed the Executive Director’s 2014 performance and requested the inclusion of his review in the District’s record. It follows below.

Executive Director – 2014 Review

Dr. Arrington's 2014 performance was excellent, and his leadership skills served the District very well.

Some of Albrey's noteworthy accomplishments in 2014:

- ✓ The District is now debt free;
- ✓ Successfully negotiated the Interlocal Agreement between Jupiter Inlet Colony, the District and The Village of Tequesta for Joint Participation and Project Funding of the Jupiter Inlet Colony Neighborhood Rehabilitation.
- ✓ Obtained \$600,000 LRPI grant for JIC Neighborhood Sewering project;
- ✓ Empowers existing District staff to maximize their contributions to the District (e.g., complete shutdown of the plant to conduct necessary inspections and upgrades);
- ✓ Systematically improving the reliability of our collection system (i.e., replaced right-of-way PVC y-check valves in the low pressure forcemain system);
- ✓ Selected new auditors, and maintained a clean audit in 2014;
- ✓ Hosted Governor Scott at the River Center; and
- ✓ Maintained strong, collaborative partnership with Busch Wildlife Sanctuary in 2014.

Some challenges Albrey faced in 2014:

- ✓ Brought two pending legal matters to successful conclusion through Mediation
- ✓ Lack of progress implementing the new Computerized Maintenance Management System;
- ✓ Addressing Martin County's Comprehensive Plan Amendment prohibiting sewers in SUSD; and
- ✓ Cancel and re-bid Landscape Maintenance Services Contract.

Albrey is respected among his peers, which serves the District well.

- ✓ Used our water quality data to work with Town of Jupiter to implement safeguards in the development order for Lakewood to minimize pollution of the Wild and Scenic Northwest Fork of the Loxahatchee River;
- ✓ Invited to participate in panel discussions and technical workshops:
 - WateReuse's International Panel of General Managers of Leading Reuse Systems;
 - American Water's workshop to "Develop Best Management Practices to Control Potential Health Risks and Aesthetic Issues Associated with Storage and Distribution of Reclaimed Water";
- ✓ 2014 was Albrey's third term as Chair of the Technical Committee for the Annual WateReuse Symposium – an international symposium advancing the beneficial use of reclaimed water.
- ✓ Albrey serves on a number of important local committees that affect the health of the Loxahatchee River and surrounding waters:
 - Chair, Loxahatchee River Management Coordinating Council
 - SFWMD Water Resources Advisory Committee
 - Loxahatchee River Preservation Initiative; and
 - Advisor to Ocean Research & Conservation Association's Indian River Lagoon study.

The Board, the District, and our Ratepayers should be pleased with our accomplishments, and the progress we have made under Dr. Arrington's leadership.

Chairman Rostock passed the gavel to Mr. Boggie.

MOTION: Made by Dr. Rostock, Seconded by Mr. Silverman,
Passed unanimously.

"THAT THE DISTRICT GOVERNING BOARD recognize Dr. Arrington with a one-time, net bonus of \$5,000 for his 2014 performance.

Mr. Boggie passed the gavel back to Dr. Rostock.

7. REPORTS

Dr. Arrington reviewed the Busch Wildlife Sanctuary newsletter and invited the Board to the River Center's monthly campfire event on January 9th featuring Dr. Edie Widder.

The following reports stood as written:

- A. NEIGHBORHOOD SEWERING
- B. LEGAL COUNSEL'S REPORT
- C. ENGINEER'S REPORTS
- D. BUSCH WILDLIFE SANCTUARY
- E. FRIENDS OF THE LOXAHATCHEE RIVER
- F. DIRECTOR'S REPORT

8. FUTURE BUSINESS

The future business report stood as written.

9. COMMENTS FROM THE BOARD

No comments were received.

10. ADJOURNMENT

MOTION: Made by Mr. Snyder, Seconded by Mr. Silverman,
Passed Unanimously.

"That the Regular Meeting of December 18, 2014 adjourn at 7:40 P.M."

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY