

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458-8964

Telephone (561) 747-5700 • Fax (561) 747-9929 • www.loxahatcheeriver.org



D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: Governing Board

FROM: D. Albrey Arrington, Ph.D.
Executive Director

DATE: May 22, 2015

SUBJECT: Disposal of Fixed Assets

Whenever the District disposes of furniture, equipment or other fixed assets which are worn out or no longer of use, we are required by Florida Statutes to bring the matter to the attention of the governing body. Therefore, consistent with our procedures in prior years, I request your authorization to dispose of the items listed on Mrs. Bruce's attached memorandum.

Please consider the following motion:

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of the property listed in the attached May, 2015, memorandum. The fixed assets have no book value.”

Please give Sue or me a call if you have any questions.

Signed,

A handwritten signature in black ink, appearing to read "D. Arrington".

D. Albrey Arrington, Ph.D.
Executive Director

DAA/sb

Enclosure:

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Gordon M. Boggie
Board Member

Dr. Matt H. Rostock
Board Member

Stephen B. Rockoff
Chairman

Harvey M. Silverman
Board Member

James D. Snyder
Board Member

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: D. Albrey Arrington, Ph.D.
Executive Director

FROM: Sue Bruce
Accountant II

DATE: May 22, 2015

SUBJECT: Disposal of Fixed Assets

Due to their physical condition, the following asset as described on the attached list has been marked for disposal.

<u>Item</u>	<u>Book Value</u>
Office Equipment	\$ 0.00
Transportation Equipment	0.00
Total loss on disposal of fixed assets	\$ 0.00

The computer equipment has been used for parts and will be recycled. The vehicle will be auctioned on Gov.Deals.

Signed,

Sue Bruce
Accountant II

SB/

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Gordon M. Boggie
Board Member

Dr. Matt H. Rostock
Board Member

Stephen B. Rockoff
Chairman

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Board Member

James D. Snyder
Board Member

TAG #	F/A #	DESCRIPTION	Date Recorded	Acquired Value	Book Value	Auction Value
		Computers used for parts are now going to be recycled				
2440	OE236	Dell computer	9/30/2005	\$ 1,958.67	\$ -	n/a
2447	OE234	Dell computer	9/30/2005	\$ 2,629.16	\$ -	n/a
	TE89	Unit #06 - 2006 Ford Explorer	9/30/2007	\$ 22,890.00	\$ -	