

# Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458-8964

Telephone (561) 747-5700 • Fax (561) 747-9929 • [www.loxahatcheeriver.org](http://www.loxahatcheeriver.org)

D. Albrey Arrington, Ph.D., Executive Director



DATE: NOVEMBER 10, 2015

DEPARTMENT: RIVER CENTER, D. Albrey Arrington, Ph.D.

PURCHASE AMT.: not to exceed \$37,867.96

BUDGET: \$40,000

ACTION REQUEST: Authorization to execute contract to renovate/upgrade two exhibits

DESCRIPTION: In 2007, the Governing Board authorized contracts to Living Color Aquariums to construct the numerous exhibits in the River Center. It is hard to believe that the River Center has been open nearly 8 years. Of course, with time comes the need to rehabilitate aging exhibits. Jocelyn has developed a plan to systematically renovate and upgrade our exhibits over the next five years.

This year, the first year of significant exhibit renovations, we propose to completely upgrade the Floodplain Exhibit, and convert it from a relatively static exhibit to a turtle habitat. The exhibit will continue to communicate the importance and value of floodplain habitats, but it will be significantly revised to serve as a turtle terrarium. The present exhibit is in the poorest condition, and most in need of renovation. We believe converting this to a freshwater turtle habitat will be a big hit.

In addition, the Wild & Scenic Exhibit will be rehabilitated. Refurbishments include polishing the acrylic (inside and out) to remove scratches and other blemishes that have accumulated through the years. Upgrades to this exhibit include addition of more aquatic vegetation and a new reptile warming station.

Staff propose working with Living Color Aquariums, the original exhibit designer and manufacturer, to renovate/upgrade the exhibits. The District Purchasing Agent has reviewed this purchase and provided a Sole Source Purchase Determination (attached).

I suggest approval of the following motion:

**“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute PO #15-1422 to Living Color Aquariums in an amount not to exceed \$37,867.96, which includes \$1,000 in contingency funds.”**

F:\Albrey\Board Memos\2015\_Nov\_Living-Color.docx

# Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458-8964

Telephone (561) 747-5700 • Fax (561) 747-9929 • [www.loxahatcheeriver.org](http://www.loxahatcheeriver.org)



D. Albrey Arrington, Ph.D., Executive Director

## MEMORANDUM

TO: File  
Accounting Department

FROM: Hazel Figueroa, Purchasing Agent

DATE: October 13, 2015

SUBJECT: Sole Source Purchase Determination

---

In accordance with Chapter 255.04 of the Florida Statutes, the following equipment or system has been determined to be a sole source purchase in accordance with the following:

- (1) I, Hazel Figueroa, as Purchasing Principal, have reviewed the requirements and specifications for the upgrades to the Hydrolic Flood Cycle Exhibit (Turtle Habitat) and the Wild and Scenic River Exhibit, both at the River Center, and have determined, after consideration of all available alternative materials and systems, that the specification of a sole material or system is justifiable based upon its cost or interchangeability;
- (2) The consideration by, and the justifications of, the governmental body are documented, in writing, in the project file.

In accordance with District Purchasing Procedure, a sole source purchase is allowed under the following conditions:

Category 1 & 2 Purchases - if the Purchasing Principal provides written statement of the conditions and circumstances requiring the purchase of a sole source item. The statement shall be filed with Accounting attached to the Purchase Order.

Category 3 Purchases - Purchasing Principal has determined that the service or good is available from a single source. The purchase may be excepted from bid requirements by the Board upon the filing of a certification by the Purchasing Principal stating conditions and circumstances requiring the purchase. The intention shall be presented to the Board on the consent agenda at the next regularly scheduled public meeting.

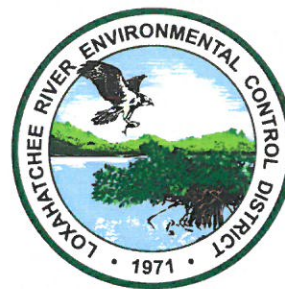
# Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458-8964

Telephone (561) 747-5700 • Fax (561) 747-9929 • [www.loxahatcheeriver.org](http://www.loxahatcheeriver.org)

D. Albrey Arrington, Ph.D., Executive Director



## SOLE SOURCE APPROVAL FORM

ITEM: Upgrades and renovations to the Floodplains Exhibit (conversion to a turtle habitat), and upgrades and renovations to the Wild and Scenic Exhibit (rehab acrylic, add turtle habitat, replace fabricated plant materials).

REASON FOR SOLE SOURCE: Living Color was the original contractor that designed, fabricated, and installed all of the exhibits at the River Center, including the Floodplains and Wild and Scenic Exhibits. After installation, Living Color was also our weekly maintenance contractor for a period of three years. Living Color uniquely understands how our "living" exhibits function and what will be required to make the changes that we need. From the artistic side of the renovations, their art department will also be able to provide a consistency of style that will match our other exhibits.

VENDOR NAME: Living Color Enterprises, Inc.

ESTIMATED COST: \$36,867

USING DEPT: Public Education

### APPROVAL:

DEPARTMENT HEAD NAME: Albrey Arrington

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Albrey", is written over a horizontal line.

DEPARTMENT HEAD TITLE: Executive Director

DATE: 11 / 10 / 2015