

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: Governing Board

FROM: Recording Secretary

DATE: October 6, 2015

RE: Approval of Meeting Minutes

Attached herewith are the minutes of the Public Hearing and Regular Meeting of September 17, 2015. As such, the following motion is presented for your consideration.

“THAT THE GOVERNING BOARD approve the minutes of the September 17, 2015 Public Hearing and Regular Meeting as submitted.”

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Gordon M. Boggie
Board Member

Dr. Matt H. Rostock
Board Member

Stephen B. Rockoff
Chairman

Harvey M. Silverman
Board Member

James D. Snyder
Board Member

Ref. 20-2015

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
PUBLIC HEARING – MINUTES
SEPTEMBER 17, 2015

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chairman Boggie called the Public Hearing of September 17, 2015 to order at 6:56 P.M.

2. ROLL CALL

The roll was called and the following Board Members were in attendance:

Mr. Snyder
Mr. Rockoff
Mr. Boggie
Mr. Rockoff arrived at 6:57

3. TO RECEIVE PUBLIC COMMENTS PERTAINING TO THE FISCAL YEAR 2016 BUDGET.

No comments were received.

4. COMMENTS FROM THE BOARD

No comments from the Board were received.

5. ADJOURNMENT

The Public Hearing was adjourned at 6:58 P.M.

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY

Ref: #21-2015

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
SEPTEMBER 17, 2015

1. CALL TO ORDER

Chairman Rockoff called the Regular Meeting of September 17, 2015 to order at 7:00 P.M.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Mr. Rockoff
Mr. Snyder
Mr. Boggie
Mr. Silverman

Staff Members in attendance were Dr. Arrington, Mr. Dean, Ms. Williams, Mr. Yerkes, Mr. Vaughn, Ms. Peterson and Mr. Howard.

Consultants in attendance were Mr. Koroshek from Hazen and Sawyer, Ms. Marshall from Mathews, Mr. Jensen from Arcadis, and Mr. Shenkman with DeSantis, Gaskill.

B. PREVIOUS MEETING MINUTES

The minutes of the Regular Meeting of August 20, 2015 were presented for approval and the following motion was made.

MOTION: Made by Mr. Silverman, Seconded by Mr. Snyder,
Passed Unanimously.

"THAT THE GOVERNING BOARD approve the minutes of the August 20, 2015
Regular Meeting as submitted."

C. ADDITIONS & DELETIONS TO THE AGENDA

Items 5E and 5N were removed from the consent agenda.
Item 5M was pulled for discussion.
Item 6B was moved to before Item 5.

3. COMMENTS FROM THE PUBLIC

No comments were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard provided an overview of the extensive data collected by the District's "RiverKeeper" program and discussed how various agencies (e.g. DEP, USACOE) use the information.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

6B. Draft Budget FY 2016

Dr. Arrington reviewed the final budget draft for the upcoming fiscal year.

MOTION: Made by Mr. Snyder, Seconded by Mr. Silverman,
Passed unanimously.

"THAT THE GOVERNING BOARD approve Resolution 2015-36 adopting the Loxahatchee River Environmental Control District's annual budget for the 2016 Fiscal Year."

5. CONSENT AGENDA

MOTION: Made by Mr. Boggie, Seconded by Mr. Silverman,
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda of September 17, 2015 with exception to deleted Items 5E and 5N and moving Item 5M to the regular agenda for discussion."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

A. 17053 N Federal Hwy. Preliminary Assessment (Resolution 2015-28)

"THAT THE GOVERNING BOARD approve Resolution 2015-28 adopting the 17053 N. Federal Hwy. Preliminary Assessment Roll and Exhibits."

B. 16821 N Federal Hwy. Preliminary Assessment (Resolution 2015-29)

"THAT THE GOVERNING BOARD approve Resolution 2015-29 adopting the 16821 N. Federal Hwy. Preliminary Assessment Roll and Exhibits."

C. 16815 N Federal Hwy. Preliminary Assessment (Resolution 2015-30)

"THAT THE GOVERNING BOARD approve Resolution 2015-30 adopting the 16815 N. Federal Hwy. Preliminary Assessment Roll and Exhibits."

D. Palmwood Rd. Ph II Preliminary Assessment (Resolution 2015-31)

"THAT THE GOVERNING BOARD approve Resolution 2015-31 adopting the Palmwood Road Ph II Preliminary Assessment Roll and Exhibits."

E. Janitorial Services – to renew contract. Removed.

F. Sludge Disposal (SWA) – to approve purchase order

"THAT THE DISTRICT GOVERNING BOARD authorize the annual purchase of biosolids disposal from the Solid Waste Authority of Palm Beach County, in accordance with Contract dated June 7, 2005 as amended, and in an annual amount not to exceed \$675,000.00."

G. Sludge Hauling (H&H) – to renew contract

"THAT THE DISTRICT GOVERNING BOARD authorize a 1 year extension of the contract with H&H Liquid Sludge Disposal, Inc., for sludge hauling in accordance with the contract dated September, 2013, and in an amount not to exceed \$160,000.00."

H. Septage Hauling (Bradford) – to renew contract

"THAT THE DISTRICT GOVERNING BOARD authorize renewal of the contract with Bradford Septic Tank Co., for "Hauling of Liquid Domestic Wastewater Sludge and Collection System Debris", in accordance with the terms of the November 30, 2012 Contract and in an amount not to exceed \$75,000.00."

I. Headworks Rag Disposal (Waste Mgmt.) – to approve purchase order

"THAT THE DISTRICT GOVERNING BOARD authorize the annual purchase of dumpsters and rag disposal from Waste Management of Martin County, in an annual amount not to exceed \$110,000.00."

J. Laboratory Services – to approve contract

"THAT THE DISTRICT GOVERNING BOARD authorizes the Executive Director to execute: 1) the first two-year extension to our contract with Pace Analytical Services, Inc., 2) Amendment #2 that clarifies the changes in sampling and analysis needed for compliance under new and revised permits and reduces costs by \$8,051.50, and 3) an annual purchase order in the amount not to exceed \$45,000 for FY 2015-2016, in accordance with their contract agreement executed October 18, 2012."

K. Odor Control Contract – to approve purchase order

“THAT THE DISTRICT GOVERNING BOARD authorize approval of the contract with EVOQUA Water Technologies, Inc., for unit pricing not to exceed \$250,000.00.”

- L. Process Control Consultants – to approve purchase order

“THAT THE DISTRICT GOVERNING BOARD authorize approval of the second year renewal of this contract to Process Control Consultants, Inc. for the Wastewater Process Control Systems Maintenance and Modification Contract , in the amount of \$142,800.00.”

- M. CMMS Information Software Upgrade – to approve purchase. Moved to Regular Agenda.

- N. Director & Officer Liability – award of contract. Removed.

- O. HVAC Services – to award contract. No action required.

- P. Change Orders to Current Contracts – to approve modifications

“THAT THE DISTRICT GOVERNING BOARD authorize execution of Change Order #1 to the Engineering Services Contract with Holtz Consulting Engineers, Inc., for the Loxahatchee River Road Reclaimed Water Main Relocation contract, in the amount of \$1,805.00.”

6. REGULAR AGENDA

- A. Consent Agenda Items Pulled for Discussion.

Item 5M was pulled for discussion.

- 5M. CMMS Information Software Upgrade – to approve purchase

The Board discussed the present purchase order for upgraded software in the context of the multi-year effort and anticipated expenditures that will be necessary to fully implement this asset management system.

MOTION: Made by Mr. Boggie, Seconded by Mr. Snyder,
Passed unanimously.

“THAT THE DISTRICT GOVERNING BOARD authorizes the Executive Director to approve the purchase order to Infor Public Sector, Inc. for \$37,548 for the Enterprise Asset Management software licenses, and the annual software maintenance and support.”

- C. Jupiter Inlet Colony Award of Contract

Dr. Arrington reviewed his memo. No action was taken.

D. Rules Chapter 31-11, Special Assessments

Dr. Arrington reviewed the proposed changes to Chapter 31-11 and invited comments from the public and Board Members prior to next month's meeting. No action was taken.

7. REPORTS

The following reports stood as written:

- A. NEIGHBORHOOD SEWERING
- B. LEGAL COUNSEL'S REPORT
- C. ENGINEER'S REPORTS
- D. BUSCH WILDLIFE SANCTUARY
- E. FRIENDS OF THE LOXAHATCHEE RIVER
- F. DIRECTOR'S REPORT

8. FUTURE BUSINESS

The Future Business Report stood as written.

9. COMMENTS FROM THE BOARD

No comments were received.

10. ADJOURNMENT

MOTION: Made by Mr. Silverman, Seconded by Mr. Snyder,
Passed Unanimously.

"That the Regular Meeting of September 17, 2015 adjourn at 7:55 P.M."

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY