

# Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458-8964

Telephone (561) 747-5700 • Fax (561) 747-9929 • [www.loxahatcheeriver.org](http://www.loxahatcheeriver.org)



D. Albrey Arrington, Ph.D., Executive Director

DATE: September 10, 2015

DEPARTMENT: Wildpine Laboratory  
Bud Howard, Director of Information Services

BUDGET: Budgeted Professional Services Item of \$45,000 for the upcoming fiscal year, FY2015-2016. Account #: 40-41-5310

PURCHASE AMT.: Annual Purchase Order Not To Exceed \$45,000

ACTION REQUEST: Authorization of: 1) the first two-year extension of the contract with Pace Analytical Services, Inc.; 2) Amendment #2 to the original contract; and 3) an annual purchase order not to exceed \$45,000 for FY2015-2016.

## DESCRIPTION:

The Lab Services Contractor provides highly specialized laboratory analyses and field sampling that support permit requirements for the wastewater treatment plant and IQ program, in addition to the work provided by the District's Wildpine Laboratory. The contractor also provides analyses to support our RiverKeeper monitoring, as well as compliance monitoring for our Wildpine Laboratory. This authorization provides: 1) the first (of two optional) two-year extensions to the original three year contract, 2) approval of Amendment #2 to clarify the changes in sampling, analysis and costs for work needed to comply with new and revised permits, and 3) an annual purchase order not to exceed \$45,000 for laboratory services through September 30, 2016.

Following a competitive solicitation in August 2012, the District's Governing Board approved a 3-year contract with HBEL, Inc. In September 2012, HBEL closed their business and sold their contracts to Pace Analytical Services, Inc. On October 18, 2012 the District's Governing Board approved the assignment and assumption of the laboratory services contract to Pace Analytical Services, Inc. The original three-year contract provided the option for two (2) two-year extensions. Now that the three-year contract is coming to a close, we recommend exercising the option for the contract renewal because of the value and quality of work Pace Analytical is providing to the District. On August 10, 2015 we received a revision to our DEP permit that reduced the sampling frequency and list of parameters for our golf course monitoring wells, and July 18, 2014 we received a new operating permit for the Underground Injection Well System that eliminated one of the sampling and testing requirements. The adjustments associated with these changes are further explained in Amendment #2 (attached) and results in a cost reduction of \$8,051.50.

Throughout term of this contract Pace Analytical Services, Inc. has provided excellent service to the District. Therefore we provide the following suggested motion:

Gordon M. Boggie  
Board Member

Stephen B. Rockoff  
Board Member

Dr. Matt H. Rostock  
Chairman

Harvey M. Silverman  
Board Member

James D. Snyder  
Board Member

**“THAT THE DISTRICT GOVERNING BOARD authorizes the Executive Director to execute: 1) the first two-year extension to our contract with Pace Analytical Services Inc., 2) Amendment #2 that clarifies the changes in sampling and analysis needed for compliance under new and revised permits and reduces costs by \$8,051.50, and 3) an annual purchase order in the amount not to exceed \$45,000 for FY2015-2016, in accordance with their contract agreement executed October 18, 2012.”**

AMENDMENT #2  
 LOXAHATCHEE RIVER DISTRICT  
 2012 LABORATORY SERVICES CONTRACT WITH  
 PACE ANALYTICAL SERVICES, INC.

On October 18, 2012 the Loxahatchee River District's Governing Board approved the assignment and assumption of the 2012 Laboratory Services contract to Pace Analytical Services, Inc. On February 20, 2014, the Governing Board approved Amendment #1 that changed six (6) tasks of the contract. Because of recent changes to permit required testing requirements, the following changes to two (2) Tasks are required to the contract under this Amendment #2:

Table of Cost Change Summary of Lab Services Contract with Pace Analytical Services, Inc.

Exhibit - Task ID	Description & Change	Original Contract Annual Cost	Amendment 1 Annual Cost	Amendment 2 Annual Cost	Change
A-2	Change in sampling frequency and parameters required in FDEP Permit FL0034649-053-DW1-MR dated 8/10/2015. Eleven new monitoring wells are sampled quarterly. New parameters include: Water Level, Nitrate Nitrogen, TDS, Chloride, Fecal Coliform, pH, Sulfate, Turbidity, Temperature, Conductivity. Note: Amendment #1 reduced the number of sites from 33 to 11.	\$ 16,632.00	\$ 12,183.00	\$ 6,060.00	\$ (6,123.00)
A-3	Annual Injection Well-Discontinued per new UIC Permit # 324728-001-UO/1X dated 7/18/2014.	\$ 1,928.50		\$0.00	(\$1,928.50)
				Net Change	\$ (8,051.50)

Signed:

Pace Analytical Services, Inc.

By: Paul R. Jackson

Print Name: Paul R. Jackson

Title: Program Manager

Date: 9/8/15

Loxahatchee River District

\_\_\_\_\_

Albrey Arrington, Ph. D.

Executive Director

Date: \_\_\_\_\_