

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458

Telephone (561) 747-5700 • Fax (561) 747-9929 • www.loxahatcheeriver.org

D. Albrey Arrington, Ph.D., Executive Director



MEMORANDUM

TO: Governing Board

FROM: Recording Secretary

DATE: April 12, 2016

RE: Approval of Meeting Minutes

Attached herewith are the minutes of the Public Hearing and Regular Meeting of March 17, 2016. As such, the following motion is presented for your consideration.

“THAT THE GOVERNING BOARD approve the minutes of the March 17, 2016 Public Hearing and Regular Meeting as submitted.”

J:\BOARD\MinutesSamples\MinutesMemo.docx

Stephen B. Rockoff
Board Member

Dr. Matt H. Rostock
Board Member

Gordon M. Boggie
Chairman

Harvey M. Silverman
Board Member

James D. Snyder
Board Member

Ref. 4-2016

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
PUBLIC HEARING – MINUTES
MARCH 17, 2016

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Boggie called the Public Hearing of February 18, 2016 to order at 6:55 P.M.

2. ROLL CALL

The roll was called and the following Board Members were in attendance:

Dr. Rostock
Mr. Boggie
Mr. Silverman
Mr. Snyder

3. TO RECEIVE PUBLIC COMMENTS PERTAINING TO CHAPTER 31-10, RATES, FEES AND CHARGES.

No comments were received.

4. COMMENTS FROM THE BOARD

No comments from the Board were received.

5. ADJOURNMENT

Chairman Boggie adjourned the Public Hearing at 6:56 P.M.

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY

Ref: #5-2016

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
MARCH 17, 2016

1. CALL TO ORDER

Chairman Boggie called the Regular Meeting of March 17, 2016 to order at 7:00 pm.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Dr. Rostock
Mr. Boggie
Mr. Silverman
Mr. Snyder
Mr. Rockoff arrived at 7:03

Staff Members in attendance were Dr. Arrington, Mr. Yerkes, Mr. Vaughn, Mr. Dean, Ms. Peterson and Mr. Howard.

Consultants in attendance were Mr. Muniz from Hazen and Sawyer, Ms. Miranda from Holtz, Ms. Diaz from Rampell & Rampell, Ms. Marshall and Mr. Pugsley from Mathews, and Mr. Shenkman with DeSantis, Gaskill.

Mr. Hitzig from Busch Wildlife was also in attendance.

B. PREVIOUS MEETING MINUTES

The minutes of the Public Hearing and Regular Meeting of February 18, 2016 were presented for approval and the following motion was made.

MOTION: Made by Mr. Silverman, Seconded by Mr. Snyder,
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the minutes of the February 18, 2016 Public Hearing and Regular Meeting as submitted.”

C. ADDITIONS & DELETIONS TO THE AGENDA

Item 5F was deleted.

3. COMMENTS FROM THE PUBLIC

No comments were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard reviewed the actions of the U.S. Army Corps of Engineers and the South Florida Water Management District to manage the recent record setting rainfall amounts and resulting issues and challenges.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Rockoff, Seconded by Mr. Silverman,
Passed unanimously.

“THAT THE GOVERNING BOARD approve the Consent Agenda of March 17, 2016 as amended deleting Item 5F and pulling Item 5L for discussion.”

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

A. Notice of Intent to Assess – Riverside Drive Phase 3 (Resolution 2016-13)

“THAT THE GOVERNING BOARD approve Resolution 2016-13, the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the Riverside Drive Phase 3 Assessment Area.”

B. Notice of Intent to Assess – Hibiscus Ave. (Resolution 2016-14)

“THAT THE GOVERNING BOARD approve Resolution 2016-14, the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the Hibiscus Ave. Assessment Area.”

C. Notice of Intent to Assess –Ocean Drive (Resolution 2016-15)

“THAT THE GOVERNING BOARD approve Resolution 2016-15, the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the Ocean Drive Assessment Area.”

D. Jupiter Plantation Force Main Replacement – to award contract

“THAT THE DISTRICT GOVERNING BOARD authorize award of contract to B&B Underground Construction, Inc. for the Jupiter Plantation Force Main Replacement Contract #16-002-JUPLAN, including the Alternate bid item, in the amount of \$92,700.00, and

THAT THE DISTRICT GOVERNING BOARD authorize a contract contingency of \$9,000.00.”

E. Palm Beach County Interlocal Agreement (Open Cuts of County Roads)

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to execute the Interlocal Agreement with Palm Beach County for Open Cuts Under County Thoroughfare Roads.”

G. Disposal of Fixed Assets – to approve disposal

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of the property listed on the attached schedule. The fixed assets have no book value.”

H. Chlorine (Allied Universal) contract – to renew contract

“THAT THE DISTRICT GOVERNING BOARD authorize the “piggy-back” of the City of Pt. St. Lucie contract and execute a District Purchase Order in the amount of \$130,227.82, for the purchase of bulk chlorine from Allied Universal Corporation for the period beginning March 11, 2016.”

I. Alternate A1A 16” Sewer Bridge Crossing – to award on-site engineering contract

“THAT THE DISTRICT GOVERNING BOARD authorize award of contract to Hazen & Sawyer for Task Order No. 26, Damon Bridge 16” Sewer Pipeline, in the amount of \$47,900.00, in accordance with their proposal dated March 4, 2016.”

J. Alternate A1A 16” Sewer Bridge Crossing – to award off-site engineering contract

No action required.

K. Whispering Trails Preliminary Engineering – to award contract

No action required.

M. Change Orders to Current Contracts – to approve modifications

No change orders were submitted.

6. REGULAR AGENDA

A. Consent Agenda Items Pulled for Discussion.

5L. LRD-Busch Restated License Agreement – to renew agreement

The Board discussed clarifying the renewal language in the Agreement and addressing the upcoming renewals earlier.

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock,
Passed Unanimously.

“THAT THE DISTRICT GOVERNING BOARD acknowledge and confirm the first five year renewal through March 22, 2021 of the LRD-BWS Restated License Agreement is in effect.”

B. Final Audit Fiscal Years 2015 and 2014

Ms. Diaz reviewed the final audit.

MOTION: Made by Mr. Rockoff, Seconded by Mr. Silverman,
Passed Unanimously.

“THAT THE GOVERNING BOARD receive the Annual Financial Report for the fiscal years ended September 30, 2015 and 2014 as prepared and submitted by Rampell & Rampell, P.A.”

C. Chapter 31-10, Rates, Fees and Charges

Dr. Arrington reviewed the proposed changes to Chapter 31-10, and the implementation of Customer Service Lien Procedures.

MOTION: Made by Mr. Snyder, Seconded by Mr. Rockoff,
Passed 4 – 1, with Dr. Rostock opposed.

“THAT THE DISTRICT GOVERNING BOARD approve the revised Rule Chapter 31-10, including a 0% rate increase for Plant Connection Charges, Regional Transmission System Line Charges, Administrative Charges, and Quarterly Service Charges for Sewer Service effective April 1, 2016 followed by annual rate increases of 2% from 2017 through 2020.”

MOTION: Made by Mr. Rockoff, Seconded by Mr. Snyder,
Passed Unanimously.

“THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to implement the Customer Service Lien Procedure with an effective date of April 1, 2016.”

D. PBC Interlocal Agreement – Non Ad Valorem Tax Collection

Dr. Arrington reviewed the memo on the county interlocal agreement.

MOTION: Made by Mr. Silverman, Seconded by Dr. Rostock,
Passed Unanimously.

“THAT THE GOVERNING BOARD authorize the Executive Director to execute the Interlocal Agreement with Palm Beach County Information System Services Department for Assignment of Property Data and Development of Annual Assessments.”

7. REPORTS

The following reports stood as written:

- A. NEIGHBORHOOD SEWERING
- B. LEGAL COUNSEL’S REPORT
- C. ENGINEER’S REPORTS
- D. BUSCH WILDLIFE SANCTUARY
- E. FRIENDS OF THE LOXAHATCHEE RIVER
- F. DIRECTOR’S REPORT

8. FUTURE BUSINESS

The Future Business report stood as written.

9. COMMENTS FROM THE BOARD

Mr. Boggie discussed the highlights of the Busch Wildlife Sanctuary Board meeting.

10. ADJOURNMENT

MOTION: Made by Mr. Rockoff, Seconded by Mr. Snyder,
Passed Unanimously.

“That the Regular Meeting of March 17, 2016 adjourn at 8:30.”

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY