

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

2500 Jupiter Park Drive, Jupiter, Florida 33458-8964

Telephone (561) 747-5700 • Fax (561) 747-9929 • www.loxahatcheeriver.org



D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: D. ALBREY ARRINGTON, Ph.D.
Executive Director

FROM: KARA PETERSON
Director of Finance and Administration

DATE: JANUARY 15, 2016

SUBJECT: AUTHORIZE PURCHASE ORDER FOR
CREDIT CARD AND ONLINE PAYMENT FEES

In accordance with the contract executed with the SunTrust for banking, there are costs for the acceptance of credit cards and online payments. We are seeking approval for Purchase Order #48125 to SunTrust in the amount of \$65,000 for FY 2016.

The following motion is suggested:

“THAT THE DISTRICT GOVERNING BOARD authorize Purchase Order #48125 in the amount of \$65,000 for Fiscal Year 2016 for credit card and online payment fees from SunTrust.”

Should you have any questions regarding this contract please feel free to contact me.

Gordon M. Boggie
Board Member

Dr. Matt H. Rostock
Board Member

Stephen B. Rockoff
Chairman

Harvey M. Silverman
Board Member

James D. Snyder
Board Member