

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

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D. Albrey Arrington, Ph.D., Executive Director



MEMORANDUM

TO: Governing Board

FROM: Recording Secretary

DATE: June 6, 2016

RE: Approval of Meeting Minutes

Attached herewith are the minutes of the Public Hearings and Regular Meeting of May 26, 2016. As such, the following motion is presented for your consideration.

“THAT THE GOVERNING BOARD approve the minutes of the May 26, 2016 Public Hearings and Regular Meeting as submitted.”

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Stephen B. Rockoff
Board Member

Dr. Matt H. Rostock
Board Member

Gordon M. Boggie
Chairman

Harvey M. Silverman
Board Member

James D. Snyder
Board Member

Ref. 7-2016

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
PUBLIC HEARING – MINUTES
MAY 26, 2016

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chairman Silverman called the Public Hearing of May 26, 2016 to order at 6:55 P.M.

2. ROLL CALL

The roll was called and the following Board Members were in attendance:

Dr. Rostock
Mr. Rockoff
Mr. Silverman
Mr. Snyder

3. TO RECEIVE PUBLIC COMMENTS PERTAINING TO THE FINAL ASSESSMENT ROLL FOR RIVERSIDE DRIVE PHASE 3.

Ms. Betty Williams inquired as to payment options and connection procedures. Dr. Arrington explained the general procedures and staff will meet with Ms. Williams to further discuss any remaining questions.

4. COMMENTS FROM THE BOARD

No comments from the Board were received.

5. ADJOURNMENT

Vice Chairman Silverman adjourned the Public Hearing at 7:11 P.M.

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY

Ref. 8-2016

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
PUBLIC HEARING – MINUTES
MAY 26, 2016

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chairman Silverman called the Public Hearing of May 26, 2016 to order at 7:11 P.M.

2. ROLL CALL

The roll was called and the following Board Members were in attendance:

Dr. Rostock
Mr. Rockoff
Mr. Silverman
Mr. Snyder

3. TO RECEIVE PUBLIC COMMENTS PERTAINING TO THE FINAL ASSESSMENT ROLL FOR CLARK LANE PHASE II.

No comments were received.

4. COMMENTS FROM THE BOARD

No comments from the Board were received.

5. ADJOURNMENT

Vice Chairman Silverman adjourned the Public Hearing at 7:12 P.M.

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY

Ref: #9-2016

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
MAY 26, 2016

1. CALL TO ORDER

Vice Chairman Silverman called the Regular Meeting of May 26, 2016 to order at 7:12 pm.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Dr. Rostock
Mr. Silverman
Mr. Snyder
Mr. Rockoff

Staff Members in attendance were Dr. Arrington, Mr. Yerkes, Mr. Vaughn, Mr. Dean, Ms. Peterson and Mr. Howard.

Consultants in attendance were Mr. Muniz and Mr. Koroshec from Hazen and Sawyer, Ms. Miranda from Holtz, Ms. Marshall from Mathews, Ms. Diaz from MBAF and Mr. Shenkman with DeSantis, Gaskill.

Mr. Hitzig from Busch Wildlife Sanctuary was also in attendance.

B. PREVIOUS MEETING MINUTES

The minutes of the Regular Meeting of April 21, 2016 were presented for approval and the following motion was made.

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock,
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the minutes of the April 21, 2016
Regular Meeting as submitted.”

C. ADDITIONS & DELETIONS TO THE AGENDA

Item 5G was deleted.

3. COMMENTS FROM THE PUBLIC

No comments were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Hitzig discussed animal safety protocols at Busch Wildlife Sanctuary.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Rockoff, Seconded by Mr. Snyder,
Passed unanimously.

“THAT THE GOVERNING BOARD approve the Consent Agenda of May 26, 2016 as revised, deleting Item 5G.”

The following motions were approved as a result of the Board’s adoption of the Consent Agenda:

A. Final Assessment – Riverside Dr Ph 3 (Resolution 2016-19)

“THAT THE GOVERNING BOARD approve Resolution 2016-19 adopting the Riverside Dr Ph 3 Final Assessment Roll and Exhibits.”

B. Final Assessment – Clark Ln Ph II (Resolution 2016-20)

“THAT THE GOVERNING BOARD approve Resolution 2016-20 adopting the Clark Lane Ph II Final Assessment Roll and Exhibits.”

C. Hyland Terrace – to amend annual contract (Lazarus)

“THAT THE DISTRICT GOVERNING BOARD authorize amendment to the Annual Low Pressure Sewer System General Services Contract with The Lazarus Group, Inc. for the Hyland Terrace neighborhoods, in the amount of \$83,036.26;

and

THAT THE DISTRICT GOVERNING BOARD authorize a contingency amount of \$4,100.00.”

D. Polymer Contract piggyback renewal – to authorize renewal

“THAT THE DISTRICT GOVERNING BOARD authorize the “piggy-back” of the Seacoast Utility Authority contract (Bid No. 14-556-WW) extension with SNF Polydine, Inc. for provision of bulk polymer at the price of \$1.04 per pound in accordance with the contract terms for the period June 1, 2016 through May 31, 2018, an estimated annual cost of \$110,000.00.”

E. Lift Station #6 Rehabilitation – to award contract

“THAT THE DISTRICT GOVERNING BOARD authorizes Award of Contract to Intercounty Engineering, Inc. for the Lift Station #6 Rehabilitation Contract, in the amount of \$112,000.00;

and

THAT THE DISTRICT GOVERNING BOARD authorizes a contingency amount of \$5,600.00.”

F. Loxahatchee River Road Force Main Extension – award of contract

“THAT THE DISTRICT GOVERNING BOARD authorize award of contract to Holtz Consulting Engineers Inc., for the Loxahatchee River Road 4” Force Main Extension, in accordance with their proposal dated May 12, 2016, in the amount of \$52,527.00.

and

The Board authorizes a Contingency Amount of \$2,600.00.”

G. Policy and Procedures – to approve

Deleted.

H. Change Orders to Current Contracts – to approve modifications

No change orders were presented.

6. REGULAR AGENDA

A. Consent Agenda Items Pulled for Discussion.

No items were pulled for discussion.

B. Procurement Policy

Dr. Arrington reviewed the proposed changes to the District’s Procurement Policy.

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock,
Passed Unanimously.

“THAT THE DISTRICT GOVERNING BOARD ratify and approve the Loxahatchee River District’s Procurement Policy as of May 26, 2016 with the exception of the substantive language in new paragraph 2.10 and authorize the

Executive Director to make budget expenditures of amounts up to \$50,000.00 without securing Board approval.

C. Auditing Services Contract Renewal

Dr. Arrington reviewed the contract renewal.

MOTION: Made by Mr. Snyder, Seconded by Mr. Rockoff,
Passed Unanimously.

“THAT THE GOVERNING BOARD authorize Vice Chairman Silverman to execute the Agreement with MBAF for the provision of Audit Services for the fiscal year ending 2016.”

D. Retirement Plan Update

Dr. Arrington reviewed the suggested changes to the Retirement Plan.

Harvey Silverman, as Trustee, stated on the record: “The Trustee approves the amended and restated Loxahatchee River Environmental Control District Money Purchase Plan and Trust as presented.”

Dr. Arrington, as member of the Administrative Committee, confirmed on the record: “The Administrative Committee, as Administrator, approves the amended and restated Loxahatchee River Environmental Control District Money Purchase Plan and Trust as presented.”

MOTION: Made by Mr. Rockoff, Seconded by Mr. Snyder,
Passed Unanimously.

“THAT THE DISTRICT GOVERNING BOARD approve the amended and restated Loxahatchee River Environmental Control District Money Purchase Plan and Trust as presented and with an effective date of May 26, 2016.”

7. REPORTS

The following reports stood as written:

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL’S REPORT

C. ENGINEER’S REPORTS

D. BUSCH WILDLIFE SANCTUARY (Previously given)

E. FRIENDS OF THE LOXAHATCHEE RIVER

F. DIRECTOR'S REPORT

8. FUTURE BUSINESS

The Future Business Report stood as written.

9. COMMENTS FROM THE BOARD

The Board decided to maintain the current summer meeting dates.

10. ADJOURNMENT

MOTION: Made by Mr. Silverman, Seconded by Mr. Rockoff,
Passed Unanimously.

“That the Regular Meeting of May 26, 2016 adjourn at 8:28.”

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY