

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

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D. Albrey Arrington, Ph.D., Executive Director



MEMORANDUM

TO: Governing Board

FROM: Recording Secretary

DATE: March 9, 2016

RE: Approval of Meeting Minutes

Attached herewith are the minutes of the Public Hearing and Regular Meeting of February 18, 2016. As such, the following motion is presented for your consideration.

“THAT THE GOVERNING BOARD approve the minutes of the February 18, 2016 Public Hearing and Regular Meeting as submitted.”

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Stephen B. Rockoff
Board Member

Dr. Matt H. Rostock
Board Member

Gordon M. Boggie
Chairman

Harvey M. Silverman
Board Member

James D. Snyder
Board Member

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
PUBLIC HEARING – MINUTES
FEBRUARY 18, 2016

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Boggie called the Public Hearing of February 18, 2016 to order at 6:56 P.M.

2. ROLL CALL

The roll was called and the following Board Members were in attendance:

Dr. Rostock
Mr. Boggie
Mr. Silverman
Mr. Snyder

3. TO RECEIVE PUBLIC COMMENTS PERTAINING TO THE ROLLING GREEN RD. FINAL ASSESSMENT.

Mr. Sicbaldi from 13240 Rolling Green Road inquired as to the need for sanitary sewers and the amount of the final assessment.

Dr. Arrington explained that an incorrect calculation had been made when determining the assessment amount and reviewed the revised assessment figures currently before the Board.

Dr. Arrington explained that the Mathews Septic Assessment Study of 2010 only prioritized and ranked neighborhoods to be sewerred, not every individual home. Dr. Arrington also reviewed the “remnant areas” section of the neighborhood sewerred schedule which included the Rolling Green Road area.

4. COMMENTS FROM THE BOARD

No comments from the Board were received.

5. ADJOURNMENT

Chairman Boggie adjourned the Public Hearing at 7:11 P.M.

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY

Ref: #3-2016

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
FEBRUARY 18, 2016

1. CALL TO ORDER

Chairman Boggie called the Regular Meeting of February 18, 2016 to order at 7:11 pm.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Dr. Rostock
Mr. Boggie
Mr. Silverman
Mr. Snyder

Staff Members in attendance were Dr. Arrington, Mr. Yerkes, Mr. Vaughn, Mr. Dean, Ms. Peterson, Mr. Reynolds and Mr. Howard.

Consultants in attendance were Mr. Muniz and Mr. Koroshek from Hazen and Sawyer, Ms. Miranda from Holtz, Mr. Kuehn from Gehring Group, Ms. Diaz and Mr. Maxwell from Rampell & Rampell, Ms. Marshall and Mr. Pugsley from Mathews, and Mr. Shenkman with DeSantis, Gaskill.

B. PREVIOUS MEETING MINUTES

The minutes of the Regular Meeting of January 21, 2016 were presented for approval and the following motion was made.

MOTION: Made by Mr. Silverman, Seconded by Dr. Rostock,
Passed Unanimously.

"THAT THE GOVERNING BOARD approve the minutes of the January 21, 2016 Regular Meeting as submitted."

C. ADDITIONS & DELETIONS TO THE AGENDA

Item 5H was deleted.

3. COMMENTS FROM THE PUBLIC

No comments were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard gave an overview of Martin County's Kitching Creek Central Flow Way Restoration Project.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Silverman, Seconded by Mr. Snyder,
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda of February 18, 2016 as amended for Item 5A and the removal of Item 5H."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

A. Final Assessment – Rolling Green Rd. (Resolution 2016-10)

"THAT THE GOVERNING BOARD approve Resolution 2016-10 adopting the Rolling Green Rd. Final Assessment Roll and Exhibits."

B. Notice of Intent to Assess – Turtle Creek Ph I (Resolution 2016-11)

"THAT THE GOVERNING BOARD approve Resolution 2016-11, the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the Turtle Creek Ph I Assessment Area."

C. Notice of Intent to Assess – Turtle Creek Subsystem 3 (Resolution 2016-12)

"THAT THE GOVERNING BOARD approve Resolution 2016-12, the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the Turtle Creek Subsystem 3 Assessment Area."

D. Palm Beach County Interlocal Agreement (Open Cuts of County Roads)

No action required.

E. Rolling Green Rd. Low Pressure Pump Units – to purchase pumps

“THE DISTRICT GOVERNING BOARD has received documentation from the Purchasing Principal that the following materials can only be obtained through a “sole source”, as described in the District Procurement Policy, and approves excepting this purchase from bid requirements; therefore

THE DISTRICT GOVERNING BOARD authorizes the purchase of 20 simplex grinder pump units, and 5 duplex grinder pump units, from Southeastern Pump in the total amount of \$105,640.00.”

F. Filter Pump Station – to purchase replacement pump

“THE DISTRICT GOVERNING BOARD has received documentation from the Purchasing Agent that the following materials can only be obtained through a “sole source”, as described in the District Procurement Policy, and approves excepting this purchase from bid requirements; therefore

THE DISTRICT GOVERNING BOARD authorize the purchase of 1 new Goulds/Xylem pump and motor for Filter Pump Station #2, in accordance with their Quotation dated January 26, 2016, and in the amount of \$74,734.00.

G. Chlorine (Allied Universal) contract – to renew contract

No action required.

H. Liability Insurance (Preferred) - to renew policies

No action required.

I. Change Orders to Current Contracts – to approve modifications

“THAT THE DISTRICT GOVERNING BOARD authorize execution of Change Order #2 to the Lift Station Rehabilitations for 2015 contract with B&B Underground Construction, Inc., in the amount of a \$600.00 reduction to the contract.”

6. REGULAR AGENDA

A. Consent Agenda Items Pulled for Discussion.

No items were pulled.

B. Draft Audit Fiscal Years 2015 and 2014

Ms. Diaz reviewed the draft audit and noted that the District received an unmodified or “clean” audit opinion with no recommendations to improve financial management from the auditors. Ms. Diaz also recognized and thanked District financial staff (Ms. Peterson, Ms. Bruce and Ms. Cripe) for their prompt and professional performance.

No action was required.

C. Health Insurance Options

Mr. Kuehn from the Gehring Group discussed Alternative Funding Arrangements for Health Insurance and the Board discussed the pros and cons of each approach.

D. Chapter 31-10, Rates, Fees and Charges

Dr. Arrington reviewed the annual rate study. The Board discussed how different proposed rate increases would affect ratepayers and the financial health of the District.

Mr. Howard discussed potential changes to policy and procedural issues relating to billing and managing customers’ accounts.

No action was required.

E. Procurement Policy

No action was required.

7. REPORTS

The following reports stood as written:

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL’S REPORT

C. ENGINEER’S REPORTS

D. BUSCH WILDLIFE SANCTUARY

E. FRIENDS OF THE LOXAHATCHEE RIVER

F. DIRECTOR’S REPORT

8. FUTURE BUSINESS

The Future Business report stood as written.

9. COMMENTS FROM THE BOARD

No comments were received.

10. ADJOURNMENT

MOTION: Made by Mr. Silverman, Seconded by Mr. Snyder,
Passed Unanimously.

"That the Regular Meeting of February 18, 2016 adjourn at 8:55."

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY