

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

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D. Albrey Arrington, Ph.D., Executive Director



MEMORANDUM

TO: Governing Board

FROM: Recording Secretary

DATE: May 16, 2016

RE: Approval of Meeting Minutes

Attached herewith are the minutes of the Regular Meeting of April 21, 2016. As such, the following motion is presented for your consideration.

“THAT THE GOVERNING BOARD approve the minutes of the April 21, 2016 Regular Meeting as submitted.”

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Stephen B. Rockoff
Board Member

Dr. Matt H. Rostock
Board Member

Gordon M. Boggie
Chairman

Harvey M. Silverman
Board Member

James D. Snyder
Board Member

Ref: #6-2016

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
APRIL 21, 2016

1. CALL TO ORDER

Chairman Boggie called the Regular Meeting of April 21, 2016 to order at 7:01 pm.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Dr. Rostock
Mr. Boggie
Mr. Silverman
Mr. Snyder
Mr. Rockoff

Staff Members in attendance were Dr. Arrington, Mr. Yerkes, Mr. Vaughn, Mr. Dean, Ms. Peterson and Mr. Howard.

Consultants in attendance were Mr. Muniz and Mr. Koroshec from Hazen and Sawyer, Ms. Miranda from Holtz, Ms. Marshall from Mathews, and Mr. Shenkman with DeSantis, Gaskill.

B. PREVIOUS MEETING MINUTES

The minutes of the Public Hearing and Regular Meeting of March 17, 2016 were presented for approval and the following motion was made.

MOTION: Made by Mr. Snyder, Seconded by Mr. Rockoff,
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the minutes of the March 17, 2016 Public Hearing and Regular Meeting as submitted.”

C. ADDITIONS & DELETIONS TO THE AGENDA

Items 5D and 5F were deleted.

3. COMMENTS FROM THE PUBLIC

No comments were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard highlighted the District's accomplishments providing in reuse water to our customers.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Rockoff, Seconded by Mr. Silverman,
Passed unanimously.

“THAT THE GOVERNING BOARD approve the Consent Agenda of April 21, 2016 as amended deleting Item 5D and 5F.”

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

A. Notice of Intent to Assess – Lenmore Drive (Resolution 2016-16)

“THAT THE GOVERNING BOARD approve Resolution 2016-16, the NOTICE OF INTENT to Assess, the Pending Lien Notice, and the Exhibits for the Lenmore Drive Assessment Area.”

B. Preliminary Assessment – Riverside Dr Ph 3 (Resolution 2016-17)

“THAT THE GOVERNING BOARD approve Resolution 2016-17 adopting the Riverside Dr Ph 3 Preliminary Assessment Roll and Exhibits.”

C. Preliminary Assessment – Clark Ln Ph II (Resolution 2016-18)

“THAT THE GOVERNING BOARD approve Resolution 2016-18 adopting the Clark Lane Ph II Preliminary Assessment Roll and Exhibits.”

E. Data Flow Central Tower Unit – to approve purchase

“The District Governing Board has received documentation from the Purchasing Agent that the following materials can only be obtained through a “sole source”, as described in the District Procurement Policy, and approves excepting this purchase from bidding requirements; therefore

“THAT THE DISTRICT GOVERNING BOARD authorizes award of contract to

Data Flow Systems, Inc., for a “Second Polling Loop for Priority Sites” in accordance with their Quote No. 160122-01-DW dated March 15, 2016 in the amount of \$73,746.00.”

G. Disposal of Fixed Assets – to approve disposal

“THAT THE GOVERNING BOARD authorize the Executive Director to dispose of the property listed in the schedule above. The fixed assets have no book value.”

H. Alternate A1A 16” Force Main Bridge Crossing – to award off-site engineering contract

“THAT THE DISTRICT GOVERNING BOARD authorize award of contract to Mathews Consulting, Inc, for the Alt. A1A 16” Force Main Extension, in accordance with their proposal dated April 12, 2016, in the amount of \$125,429.00.

and

The Board authorizes a Contingency Amount of \$6,250.00.”

I. Maplewood Dr Force Main Extension – to award contract

“THAT THE DISTRICT GOVERNING BOARD authorize award of contract to Felix Associates of S. Florida, Inc, for the Maplewood Drive Force Main Extension, in accordance with their bid dated April 7, 2016, in the amount of \$149,401.00.

and

The Board authorizes a Contingency Amount of \$7,500.00.”

J. Turtle Creek Subsystem 3 Engineering – to award contract

“THAT THE DISTRICT GOVERNING BOARD authorize approval of the Agreement with Holtz Consulting Engineers, Inc., for the Turtle Creek-North End-Subsystem 3 Low Pressure Force Main System, in accordance with their proposal dated March 28, 2016, and in the amount of \$74,409.00.

And

The Board authorizes a Contingency Amount of \$4,000.00.”

K. Change Orders to Current Contracts – to approve modifications

No change orders were presented.

6. REGULAR AGENDA

A. Consent Agenda Items Pulled for Discussion.

No items were pulled for discussion.

B. Reuse Week Proclamation

Dr. Arrington informed the Board that the District had been selected to receive the 2016 Reuse system of the Year Award in the 5 to 15 MGD category.

MOTION: Made by Mr. Silverman, Seconded by Mr. Rockoff,
Passed Unanimously.

“THAT THE GOVERNING BOARD authorize Chairman Boggie to execute the attached Proclamation declaring May 15 – 21, 2016 as Water Reuse Week.”

Dr. Arrington informed the Board that the District was also awarded the 2016 FWEA Collection System of the Year Award in the Large Systems Category. In recognition of the excellent performance of the reclamation and collection systems and the District’s dedicated and motivated staff, Dr. Arrington proposed the following motion:

MOTION: Made by Mr. Rockoff, Seconded by Dr. Rostock,
Passed Unanimously.

“THAT THE GOVERNING BOARD authorize the Executive Director to distribute to all LRD employees, as of April 22, 2016, a one-time net bonus of \$500.00 to recognize the consistent, excellent performance of the Loxahatchee River Environmental Control District as measured against our peers throughout the State of Florida.”

C. Procurement Policy

Dr. Arrington reviewed the proposed changes the Procurement Policy. No action was taken.

D. Amendment of IQ Agreements

Dr. Arrington reviewed the IQ agreement amendment. The Board requested a progress update in six months.

MOTION: Made by Mr. Silverman, Seconded by Dr. Rostock,
Passed Unanimously.

“THAT THE GOVERNING BOARD approve the form of the Renewal Irrigation Quality Water Agreement – 2016 Amendment, and authorize the Executive Director to execute such amendment with all IQ customers with an Irrigation Quality Water Agreement expiration date prior to April 6, 2020.”

7. REPORTS

The following reports stood as written:

A. NEIGHBORHOOD SEWERING

B. LEGAL COUNSEL'S REPORT

C. ENGINEER'S REPORTS

D. BUSCH WILDLIFE SANCTUARY

E. FRIENDS OF THE LOXAHATCHEE RIVER

F. DIRECTOR'S REPORT

8. FUTURE BUSINESS

The Board requested the May, 2016 meeting be scheduled for May 26, 2016.

9. COMMENTS FROM THE BOARD

The Board requested Mr. Hitzig attend the May or June meeting to discuss safety procedures in handling the sanctuary animals.

Ms. Snyder noted the great work Mr. Howard had done improving the billing system.

10. ADJOURNMENT

MOTION: Made by Mr. Silverman, Seconded by Mr. Rockoff,
Passed Unanimously.

“That the Regular Meeting of April 21, 2016 adjourn at 8:07.”

BOARD CHAIRMAN

BOARD SECRETARY

RECORDING SECRETARY