

Loxahatchee River District

Water Reclamation | Environmental Education | River Restoration

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D. Albrey Arrington, Ph.D., Executive Director

MEMORANDUM

TO: VENDORS
CLINTON YERKES, Deputy Executive Director
FILE

FROM: HAZEL FIGUEROA
PURCHASING AGENT

DATE: SEPTEMBER 16, 2013

SUBJECT: CONTRACT RECOMMENDATION OF AWARD
JANITORIAL SERVICES REQUEST FOR QUOTE #13-001-JS

The District received quotes for the subject contract on September 10, 2013 at 2:00 P.M.

Quotes were received from 3 vendors as follow:

	<u>Building A</u>	<u>Building G</u>	<u>River Center</u>	<u>Total</u>
IMAGE COMPANIES	\$250.00	\$250.00	\$200.00	\$ 700.00
RAINBOW JANITORIAL	\$440.00	\$285.00	\$315.00	\$1,040.00
CLEAN KARE	\$558.00	\$339.00	\$172.00	\$1,069.00

Image Companies was responsive to the requirements of the Request For Quote.

Each Vendor is determined to be responsible and experienced to perform the specified work.

In accordance with the Request for Quote Response Terms of the RFQ Term Contract, "Award" is made based upon the lowest, responsive & responsible firm's quote on the basis of the total base quote amount for the combined annual totals of all site locations and areas defined within the specifications.

Therefore, the Purchasing Agent's recommendation is to award the contract to Image Companies.

Gordon M. Boggie
Board Member

Stephen B. Rockoff
Board Member

Dr. Matt H. Rostock
Chairman

Harvey M. Silverman
Board Member

James D. Snyder
Board Member