

Loxahatchee River Environmental Control District
Job Descriptions

Title: Collection and Distribution System Trainee/Process Tech
Department: Operations
Supervisor: Collection and Distribution System Foreman
Pay Grade: 4

Reporting to this Position:

None.

Primary Function:

This is beginning level of work in the operation and maintenance of wastewater equipment and facilities. Work is performed under direct supervision of Collection and Distribution Superintendent and is subject to prescribed methods and procedures.

Duties Performed:

As directed by applicable Supervisor.

- Performs duties as assigned including but not limited to:
- Lift Station/collection system - begin as a lift station monitor/checker by traveling the entire transmission system route concentrating on the lift station function by observing, logging and co-coordinating repairs/maintenance with experienced personnel.
- As time permits keep stations mowed and free of debris.
- Minor maintenance such as painting and float cleaning.
- Assist with operation of major sewer cleaning equipment (Vac-Con, Rodding equipment, etc.).

Required Knowledge, Skills and Abilities:

- Acquire a working knowledge of practices, materials, and tools used in the maintenance of the collection system within six (6) months of hire.
- Acquire a working knowledge of occupational hazards and safety precautions involved in the work within ninety (90) days of hire.
- Ability to perform a variety of tasks independently.
- Ability to understand and follow written and oral instructions.
- Ability to operate gasoline and hydraulic power tools.

Education/Experience Required:

- High school diploma or equivalent.
- Ability to read, write and speak English.
- Mechanical aptitude very desirable
- Agree to the District's terms and conditions of the "Operator Trainee Conditions of Employment"
- Acquire a State of Florida Class "C" Collections System Operator License within 24 months of hire.
- Possess a valid and clear Florida Drivers License and Acquire a valid Florida Class "B" CDL Driver's license within the first year of hire.
- Pass a pre-employment physical and Drug Screen.

Degree of Physical Effort and Environment:

- Work in a field construction environment, exposed to weather elements (Sun, Heat, Rain, Wind, etc.).
- Exposed to hazardous chemicals such as chlorine (gas, liquid or powder), caustic soda, various cleaning chemicals.
- May be exposed to raw sewage contaminants on or around pumps/equipment being repaired.
- Lifting and maneuvering mechanical equipment being repaired.