



Volunteer Registration

805 N US Highway 1
Jupiter, FL 33477

Phone: (561) 743-7123
Email: RiverCenter@Loxahatcheeriver.org

*** Volunteers must be 14 years of age or older. ***

Last Name:		First Name:		Date:
_____		_____		_____
Phone #:	Email:		Date of Birth:	
_____	_____		_____	
Address:				

Street	City		State	Zip

Emergency Contact 1:	Phone #:	Relationship:
_____	_____	_____
Emergency Contact 2:	Phone #:	Relationship:
_____	_____	_____
Please list any medical conditions, allergies, etc that the River Center staff should be aware of:		

Availability: Please circle all that apply.					T-Shirt Size:
Tuesday	Wednesday	Thursday	Friday	Saturday	S M L
A.M. P.M.	A.M. P.M.	A.M. P.M.	A.M. P.M.	A.M. P.M.	XL XXL
Volunteer shifts are 3 hours long and available in the morning (9 a.m. to 12 p.m.) and afternoon (1 p.m. to 4 p.m.). Please see staff if you are unable to fit this schedule.					Volunteers must wear a River Center shirt.

I understand that there are inherent risks involved in volunteering for the River Center and working with wild animals. I agree to accept all risks of injury and/or death that may be obtained while volunteering at the center and agree to hold harmless and release from liability the River Center, Friends of the Loxahatchee River, the Loxahatchee River District and their directors, officers, employees, and other volunteers in the event of injury, loss of life, theft, vandalism, or loss of personal property. I give permission for the River Center to use my photo in any publications and promotional materials.

Printed Name:	Signature:	Date:
_____	_____	_____
Parent Name:	Signature:	Date:
_____	_____	_____

Parent Consent

My child has permission to ride offsite in vehicles driven by River Center staff.	_____	Yes		_____	No
My child has permission to ride offsite with other River Center volunteers.	_____	Yes		_____	No
My child has permission to use computer programs with permission from RC staff.	_____	Yes		_____	No
My child has permission to use the internet with permission from RC staff.	_____	Yes		_____	No

Please initial the appropriate box for each statement.

Volunteer Policies

Shifts - Volunteers must sign up for shifts over the phone or in person at least two days in advance. Shifts are Morning (9 a.m. - 12 p.m.) or Afternoon (12 p.m. - 3 p.m.). Only 4 volunteers may sign up per shift. Volunteers may sign up for a shift by writing their name on the appropriate date of the Volunteer Calendar in the River Center's office.

Transportation - Volunteers must be picked up and dropped off within 15 minutes of their scheduled arrival / departure time. Volunteers must have documented parent consent when obtaining rides with another volunteer. Please call if you or a parent are running late.

Arrival / Departure - Volunteers must find a staff member and notify them when arriving or departing for a shift. Upon arrival and departure volunteers must sign in / out of the Volunteer Log Book in the office. You are solely responsible for logging the numbers of hours you volunteer at the River Center.

Special Events - Volunteer participation in special events is left to the discretion of the River Center staff and will be based on such factors as the volunteer's overall attitude, attendance, adherence to volunteer policies, etc.

Behavior - Volunteers must be courteous and respectful to River Center staff, interns, and other volunteers at all times. This includes following directions given by shift leaders and completing tasks correctly the first time. If a volunteer is violating any behavior policy they will no longer be welcome at the River Center.

Dress Code - Volunteers must wear a River Center t-shirt while on shift unless otherwise notified by staff. Shorts must be of an appropriate length (ladies no short-shorts, gentlemen no shorts lower than your hips) and skirts are not allowed. Volunteers must wear closed toe sneakers (no sandals or flip flops). Volunteers that spend 6 hours or more per week at the center should keep an appropriate bathing suit, change of clothes, and water shoes at the River Center. Ladies please wear a tank top under white River Center shirts if there's a chance you will get wet (ex. working at Touch Tank).

I have read the volunteer policies and agree to adhere to them in full. I understand and consent to the consequences of failure to follow the policies, up to and including my / my child's dismissal from the River Center's volunteer program.

Parent Initials _____ Volunteer Initials _____