

Ref: #01-2014

LOXAHATCHEE RIVER ENVIRONMENTAL CONTROL DISTRICT
REGULAR MEETING - MINUTES
JANUARY 16, 2014

1. CALL TO ORDER

Chairman Rostock called the Regular Meeting of January 16, 2014 to order at 7:01 P.M.

2. ADMINISTRATIVE MATTERS

A. ROLL CALL

The following Board Members were in attendance.

Dr. Rostock
Mr. Boggie
Mr. Silverman
Mr. Rockoff
Mr. Snyder

Staff Members in attendance were Dr. Arrington, Mr. Yerkes, Ms. Williams, Mr. Howard, Mr. Vaughn, Mr. Sabin and Mr. Dean.

Consultants in attendance were Mr. Muniz from Hazen and Sawyer, Mr. Shenkman from DeSantis, Gaskill, Mr. Davis and Mr. Pugsley from Mathews, and Ms. Krasker.

B. PREVIOUS MEETING MINUTES

The minutes of the Public Hearing and Regular Meeting of December 19, 2013 were presented for approval and the following motion was made.

MOTION: Made by Silverman, Seconded by Mr. Rockoff,
Passed Unanimously.

"THAT THE GOVERNING BOARD approve the minutes of the December 19, 2013
Public Hearing and Regular Meeting as submitted. "

C. ADDITIONS & DELETIONS TO THE AGENDA

Item 5G was removed from the Consent Agenda and Item 5H was pulled for discussion and moved to Item 6A.

D. Election of Governing Board Officers

MOTION: Made by Mr. Rockoff, Seconded by Mr. Boggie,
Passed Unanimously.

"THAT THE GOVERNING BOARD elect Dr. Rostock to serve as Chairman, Mr. Rockoff to serve as Vice Chairman, Mr. Boggie to serve as Treasurer, Mr. Silverman to serve as Secretary and Mr. Snyder to serve as Assistant Secretary/Treasurer of the Governing Board of the Loxahatchee River Environmental Control District."

3. COMMENTS FROM THE PUBLIC

No comments were received.

4. STATUS UPDATES

A. LOXAHATCHEE WATERSHED STATUS

Mr. Howard reviewed the annual summary of the Riverkeeper water quality monitoring results.

B. LOXAHATCHEE RIVER DISTRICT DASHBOARD

Dr. Arrington reviewed the District Dashboard.

5. CONSENT AGENDA

MOTION: Made by Mr. Silverman, Seconded by Mr. Rockoff,
Passed unanimously.

"THAT THE GOVERNING BOARD approve the Consent Agenda of January 16, 2014 as amended."

The following motions were approved as a result of the Board's adoption of the Consent Agenda:

A. Authorization to Execute Reports (Resolution 2014-01)

"THAT THE GOVERNING BOARD approve Resolution 2014-01 authorizing specific signatures for execution of all reports required under the Florida Statutes."

B. Employee Retirement Plan Trustee Designation (Resolution 2014-02)

"THAT THE GOVERNING BOARD elects Harvey Silverman to serve as Trustee for the Loxahatchee River Environmental Control District Money Purchase Plan and Trust."

C. Preliminary Assessment Roll-U.S. One Commercial (Resolution 2014-04)

"THAT THE GOVERNING BOARD approve Resolution 2014-04 adopting the US One Commercial Preliminary Assessment Roll."

D. Preliminary Assessment Roll-County Line Road-PBC (Resolution 2014-05)

"THAT THE GOVERNING BOARD approve Resolution 2014-05 adopting the County Line Road-PBC Preliminary Assessment Roll."

E. Preliminary Assessment Roll-Florida Fish & Wildlife Bldg. (Resolution 2014-06)

"THAT THE GOVERNING BOARD approve Resolution 2014-06 adopting the Florida Fish & Wildlife Bldg. Preliminary Assessment Roll."

F. Disposal of Fixed Assets

"THAT THE GOVERNING BOARD authorize the Executive Director to dispose of the property listed in the attached January, 2014 memorandum. The fixed assets have no book value."

I. Generator Purchase-State Contract

"THAT THE DISTRICT GOVERNING BOARD authorize the execution of Purchase Order #12-1331 to Kelly Tractor Co. for the purchase of two new 80kw portable diesel generators in an amount not to exceed \$112,612.00, in accordance with the proposal."

J. Change Orders to Current Contracts

No change orders were presented.

6. REGULAR AGENDA

A. Consent Items Pulled for Discussion

5H. Ocean Cove Force Main Engineering

Mr. Yerkes gave an overview of the project.

MOTION: Made by Mr. Rockoff, Seconded by Mr. Boggie,
Passed unanimously.

"THAT THE GOVERNING BOARD authorize the award of contract to Wantman Group, Inc. for engineering services for the Ocean Cove Force Main Replacement project in accordance with their proposal in the amount of \$34,125.00."

B. Governing Board Appointments and Liaisons

MOTION: Made by Mr. Silverman, Seconded by Mr. Rockoff,
Passed Unanimously.

"THAT THE GOVERNING BOARD adopt the chart of Governing Board appointments and liaisons for the 2014 calendar year."

C. Neighborhood Sewering – Jupiter Inlet Colony

No action was taken.

D. Computerized Maintenance Management System Software

Mr. Howard provided an overview of the RFP process and bids received.

The Board discussed the positive impact the new system will have on improving the District's operations and data flow, with the result being a smarter and more efficient organization and cost containment for our ratepayers.

MOTION: Made by Mr. Rockoff, Seconded by Mr. Boggie,
Passed Unanimously.

"THAT THE DISTRICT GOVERNING BOARD authorize the Executive Director to: 1) enter into a five-year contract with eRPortal Software Group, LLC for the software, implementation, training, maintenance and support of the eRPortal Computerized Maintenance Management System described in the Request for Proposal, eRPortal's Response to the RFP (including the Project Plan and Software and Implementation Pricing); 2) execute the Software License/Maintenance Agreement; and 3) approve the purchase order to eRPortal Software Group, LLC in the amount not to exceed \$248,850 inclusive of the 5% contingency for the project."

7. REPORTS

The following reports stood as written:

- A. NEIGHBORHOOD SEWERING
- B. LEGAL COUNSEL'S REPORT
- C. ENGINEER'S REPORTS
- D. PUBLIC RELATIONS
- E. BUSCH WILDLIFE SANCTUARY
- F. FRIENDS OF THE LOXAHATCHEE RIVER
- G. DIRECTOR'S REPORT

8. FUTURE BUSINESS

The Future Business report stood as written.

9. COMMENTS FROM THE BOARD

No comments were received.

10. ADJOURNMENT

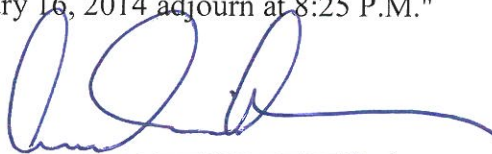
MOTION: Made by Mr. Silverman, Seconded by Mr. Rockoff,
Passed Unanimously.

"That the Regular Meeting of January 16, 2014 adjourn at 8:25 P.M."



Handwritten signature in blue ink, appearing to read "Matt Proctor".

BOARD CHAIRMAN



Handwritten signature in blue ink, consisting of stylized initials.

BOARD SECRETARY



Handwritten signature in blue ink, appearing to read "Debra Silverman".

RECORDING SECRETARY

